

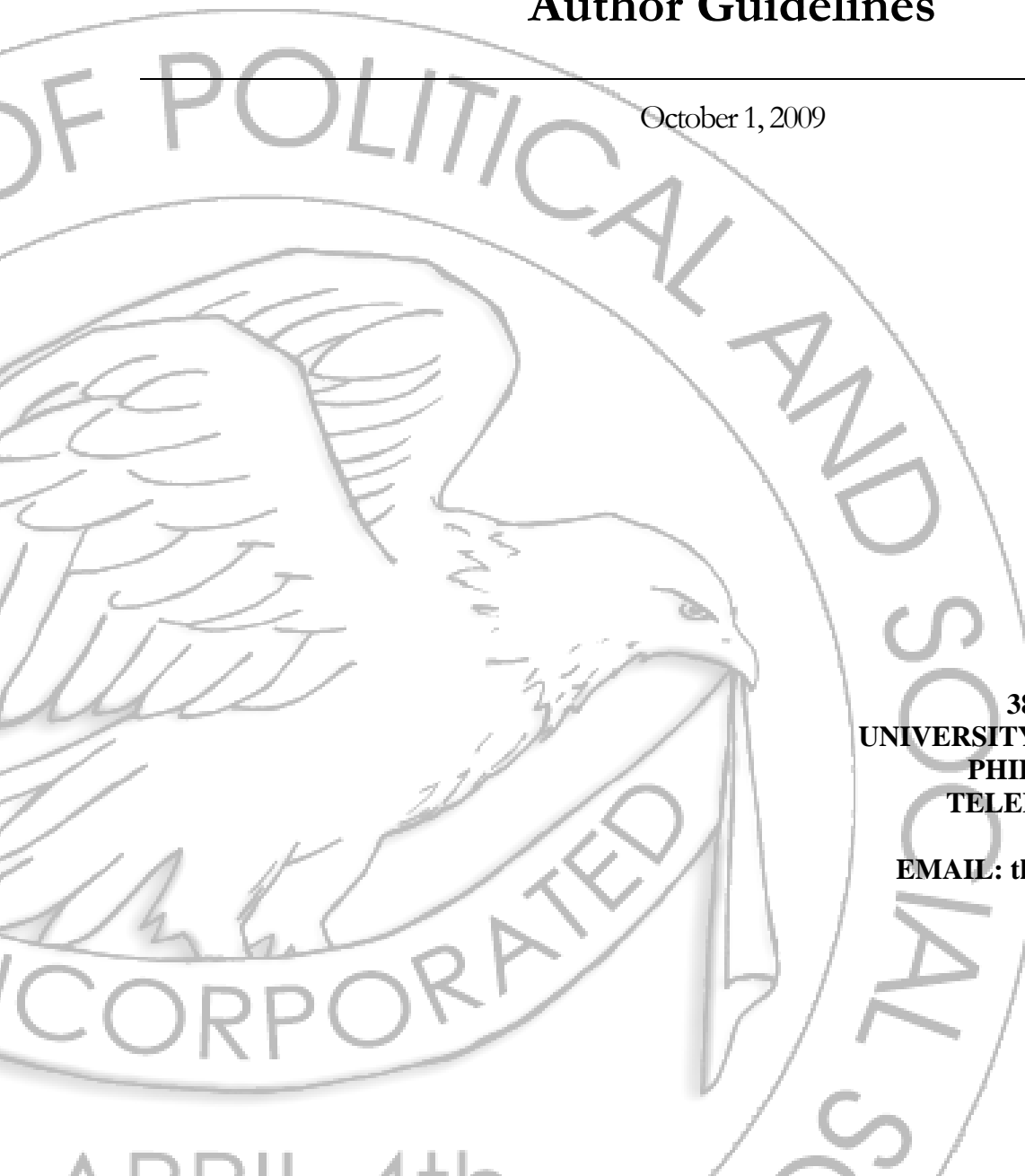


The American Academy of Political and Social Science

*The Annals of the American Academy of
Political and Social Science*

Author Guidelines

October 1, 2009



3814 WALNUT STREET
UNIVERSITY OF PENNSYLVANIA
PHILADELPHIA, PA 19104
TELEPHONE: (215) 746-6500
FAX: (215) 573-3003
EMAIL: tkuehner@sas.upenn.edu
www.aapss.org

THE GOALS OF *THE ANNALS* AND ITS TARGET AUDIENCES

For social scientists and other knowledge workers, *The Annals* seeks to facilitate communication across disciplines and provide easy access to the best available understanding of the causes of and possible remedies to contemporary social problems worldwide. It also seeks to capture the current state of knowledge about emerging fields of study and new sets of research methods.

To the broader communities of government, the media, and the public at large, *The Annals* seeks to inform discussion, satisfy intellectual curiosity, and otherwise help create more knowledgeable civic participation.

To libraries, *The Annals* seeks to provide an easily accessible publication that informs contemporary understanding of social problems, while providing an archive that can trace the evolution of that understanding since 1890.

In accomplishing these objectives, *The Annals* provides a foundation on which future research can be built, a vehicle for informing scholars and practitioners outside of a particular field of study as to its promise and challenges, and a means to enlighten public discourse and inform public policy. In short, *The Annals* and other programs of the Academy seek to build bridges across disciplines and between the social sciences and its larger publics. The Academy believes that the greatest value of social science is to improve the quality of human life and to advance the public good, and we are pleased that so many special editors and authors during our history have shared these beliefs with us.

MANUSCRIPT PREPARATION

DUE DATES

Due dates for *The Annals* are set by our contract with SAGE Publications, Inc., whose production schedule is determined well in advance; our deadline for submitting them volume contents therefore has little flexibility..

MANUSCRIPT LENGTH AND FORMAT

The size of the article will range depending on how many articles will be included in an issue. An article for an issue containing 12 articles would be about 9500 words (including references and endnotes), or fewer words if there are tables/figures (an article with 7 tables/figures, as an example, should only be 7000 words). Please consult your Editor on length concerning your specific article.

The manuscript, including endnotes, references, and block quotations, should be double-spaced.

References account for a large percentage of author queries (relating to page numbers, volume/issue numbers, etc.), which are time consuming for all parties involved and can hold a volume up. While there may be reasons a given article requires a great number of references, it is hoped that ordinarily they would number in the range of 25-50.

SPECIFICATIONS

In general, the *Annals* follows the *Chicago Manual of Style*, especially as to references, but with modifications. On numbers, we follow the simpler rule for scientific text that units of measure (e.g., age, time, money) and forms of numbers (e.g., decimals, percents) are expressed in numerals, even if they are below 10. We also follow contemporary stylings of terms common to a field, if current usage is preponderantly against what the *CMS* would prescribe, and do not require URLs or access dates on citations where they seem unnecessary. Key points are to be sure that

- acronyms, abbreviations, and jargon are defined, unless they are well-known (such as FBI) or in the dictionary or *CMS*;
- quotes include page number(s) from the original source; and
- every citation has a reference, and every reference is cited.

NOTE FROM SAGE
ON REFERENCES

The Annals uses a system of in-text author-date-page number citations plus a reference list at the end of the manuscript. Enclose the citations in parentheses and include the author's surname, the year of publication, and page number (if appropriate).

Any substantive notes (i.e., to explain or amplify, rather than to identify a source) should be **endnotes**.

List the References alphabetically by author. Please include all authors'/editors' names (not "et al.," unless it appears that way in the publication). The standard format for the references is as follows:

Journal article

Smith, John R., and Juan Ramirez. 2009. Reference Style Guidelines. *Journal of Guidelines 4* (2): 2-7 [or 4:2-7].

Book

Smith, John R., Juan Ramirez, and Ho Kim. 2009. *Reference Style Guidelines*. Thousand Oaks, CA: SAGE.

Chapter in a book

Smith, John R. 2009. Make Sure Tables and Figures are Manipulable. In *Reference style guidelines*, edited by R. Brown, 155-62. Thousand Oaks, CA: SAGE.

Editor of a book

Smith, John R., ed. 2009. *Reference Style Guidelines*. Thousand Oaks, CA: SAGE.

Dissertation (unpublished)

Smith, John R. 2009. *Reference Style Guidelines*. Ph.D. diss., University of California, Los Angeles.

Paper presented at a symposium or annual meeting

Smith, John R. 2009. A Citation for Every Reference, and a Reference for Every Citation. Paper presented at the annual meeting of the Reference Guidelines Association, St. Louis, MO, January.

Online

Smith, John R. 2009. *Reference Style Guidelines*. In MESH vocabulary file [database online]. Bethesda, MD: National Library of Medicine. Available from www.sagepub.com.

We do not use a dash to indicate “same author as above,” because doing so prevents that reference from being picked up as a citation electronically. So authors may leave the full author listing in.

It is unnecessary to include date of access and URLs for common publications such as the *New York Times*. Also, rather than a long, multi-line URL, it is often easier simply to note, for example, “available at www.whitehouse.gov.”

OTHER

Tables and figures should be gathered at the end of the document.

- Please include captions:

TABLE 1
1965-2005 Trends in U.S. Activity Times

- Indicate in text where tables and figures should appear.
- Tables/charts should be manipulable Word or Excel documents; photos should be high-resolution and suitable for black-and-white reproduction.

When in doubt about form, consult the Chicago Manual of Style, 15th Edition, or feel free to contact *The Annals*' managing editor (see cover for contact information).

The Annals' editors will query authors with any questions. **They reserve the right to edit to length if a volume is over length, but endeavor to do so sensitively. They also reserve the right for blind peer review. They may also apply a uniform style to terms used by many authors throughout a volume.**

SAGE's copyeditors may also query authors about missing material, inconsistencies, and material that appears unclear.

Artwork includes charts and graphs, maps, photographs, line art, and tables with 17 or more columns. It is the responsibility of the author to provide correct, final copies of the figures by the time the article is sent to SAGE.

All artwork must be supplied electronically in high resolution.

***The Annals'* outer dimensions are 6 x 9"; therefore, figures should fit (legibly) into a space of 4.5 x 7", or 27 picas by 42 picas.**

SAGE Publications cannot alter artwork in any way. It is the responsibility of the author to provide correct, final figures.

Electronic Copies of Figures

Acceptable electronic graphic file formats include the following:

- TIFF (.tif), Tag Image File Format
- EPS (.eps), Encapsulated Postscript (EPSF) File
- JPEG (.jpg), Joint Photographic Experts Group
- PDF (.pdf), Portable Document Format with press ready job option

Microsoft Application Files

Photographs and Scanned Images

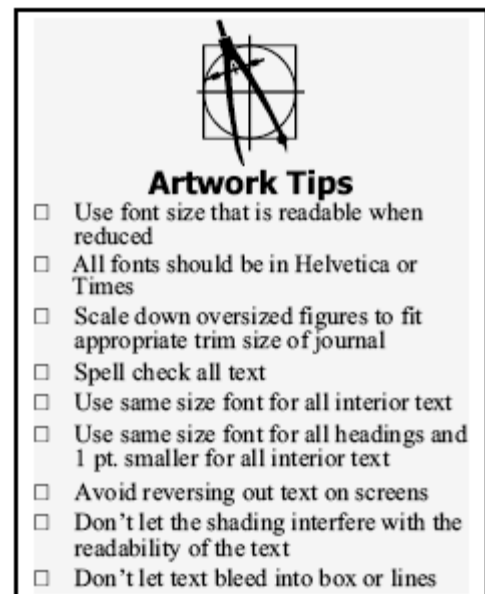
Guidelines for scanning artwork are as follows:

Line Art (black and white):

- Scan to size of final printed version with allowance of no more than 5 percent larger or smaller
- Scan at 1200 ppi
- Save as 1 bit bitmap

Color/Grayscale Images (CMYK, RGB, grayscale):

- Scan to size of final printed version with allowance of no more than 5 percent larger or smaller
- Scan at 300 ppi
- Save as grayscale, CMYK, or RGB



Saving and Naming Electronic Files

- Type of file it was saved as (i.e., .ai, .psd, .tif, .eps, .jpg)

- Identification of figures by number (i.e., Figure3.tif) if submitted as separate file

Color Figures

If you are submitting a color figure for a black-and-white journal, please keep in mind that it may be difficult to discern between colors when they are turned into greyscales. (The color will appear, however, online.)

Confirm That Your Artwork Is Print-Ready with Sheridan Press

One of SAGE's printers, Sheridan Press, preflights artwork for authors for free. We encourage you to take advantage of this service, DigitalExpert, at <http://dx.sheridan.com>. There you can upload your artwork and Sheridan will send you an e-mail letting you know if your artwork is ready for press. The service is free and only requires you to sign on and give them an email address where they can reach you.

FINAL MANUSCRIPT

The final manuscript needs to be sent to your Special Editor(s) before the date they specify. The Special Editor will review all articles and discuss any necessary revisions before sending us the complete volume content.

M E D I U M

Articles should be submitted electronically as Microsoft Word documents. Each article should be submitted as a single file, including:

Title

Author Name(s)

[*indicate corresponding author if more than one]

Contact information: email, mailing, and telephone for corresponding author; email addresses for other authors.

Bios – 50 words for each author.

Abstract – up to 150 words.

Keywords

Text

Endnotes (in Word, select “place at end of section” so these follow text)

References

Figures/Tables

The electronic file should be in the simplest form, with no embedded codes and no special fonts or formatting.

C O N T A C T
I N F O R M A T I O N

The contact information is necessary for sending proofs to authors and for sending them the copy of the issue or for retrieving missing information.

K E Y W O R D S

To facilitate electronic access of journal articles, please provide **4-7 keywords** on the title page of each manuscript.

A B S T R A C T

The abstract should be a synopsis of the article, **150 words or fewer**.

B I O G R A P H Y

For each author/coauthor there should be a short (**50-word**) bio that identifies his/her position and institution, affiliations, and significant publications. Acknowledgments of grants or assistance, or disclaimers as to views representing a government entity, may be included, but it is unnecessary to thank the special editors, whose assistance is understood.

T R A N S F E R O F
C O P Y R I G H T
A G R E E M E N T S

A copy of the Transfer of Copyright Agreement is attached. The corresponding author should fill it out and mail, fax, or email a .pdf of it (the latter is preferred) to the Managing Editor. If you send a .pdf or fax it, it is not necessary to also mail an original. The corresponding author for each article must sign a copyright agreement in order for SAGE to publish the manuscript. If an author has more than one article, a copyright form needs to be signed for each article. For any questions or specific issues concerning the form, please contact our Managing Editor. (The form is also available online, as is this whole package, at <http://www.aapss.org/section.cfm/4/24>.)

Please Note. The **employer** section of the contract does not need to be signed for individuals at universities and colleges. This section is meant for individuals who work for private organizations that require permission when publishing. Please do not hesitate contacting the Editor or Managing Editor for any clarifications.

THE ARTICLE PRODUCTION PROCESS

Once the AAPSS managing editor has sent your article to SAGE, it is produced as follows:

COPYEDITING

The Annals will already have done a basic edit; SAGE's copyeditors also perform a light edit (i.e., adhering to journal style, correcting typographical and grammar/punctuation errors). Any open queries from this process (e.g., inconsistent references and/or cite dates, or asking for unclear sentences to be clarified) will be incorporated into the page proofs, which are sent to the corresponding author for review, accompanied by a list of the queries.

TYPESETTING

A typesetter designs each article according to the journal's specifications. The article is then given to the production editor for review and approval. If the production editor approves the article, it is sent for proofreading and review by the author and *Annals* editor.

PROOFREADING

All articles are read by a proofreader for grammar, spelling, punctuation, and editorial style. *The Annals* will notify authors of the production schedule once SAGE notifies the journal. SAGE will email the proofs to each author. The turnaround time the author will have varies, but it is usually about one week. The cover email for the proofs will indicate the due date; if SAGE does not receive proof corrections by that date, they will assume the author has no corrections. Corrections arriving after the deadline may be too late to incorporate.

Proofs will be emailed in an Acrobat format that does not allow for changes to be made electronically. The author should return a list of corrections to the production editor by email. SAGE cannot make further changes once an issue has gone to press, which is normally a couple of days after proof corrections are due to SAGE.

Changes of a rewriting nature are subject to a charge of \$2 per line affected. **The proof review stage is an opportunity to correct small errors, not to rewrite.** SAGE and the *Annals* editor reserve the right to reject unnecessary changes that will hold up the volume and risk the introduction of typographical errors.

- In any correspondence, please reference the name of the journal, preferably in the email subject line.
- If we have unanswered queries regarding your article, these will be noted in boldfaced type within the article. Please attend to these queries. Disregard any "QQ" or "PE" notations; these are internal and will be removed.
- You may not distribute or post the page proof on the Web.
- *Figures*. SAGE does not redesign figures. Therefore, SAGE cannot make changes to the figures. If there is a crucial error in a figure, we can accept a new clean version by the deadline accompanying the page proof. Any shadow lines that appear in the proofs above or below your figure will not be reproduced in your printed article.

- *Photographs.* Photographs are represented on the proofs by photocopies of the original. The printer will make a halftone of each photograph.
- *Math.* You are responsible for the accuracy of all equations and math terms. Please check them carefully.

PERMISSION GUIDELINES FOR *THE ANNALS*

The author is responsible for obtaining all necessary permissions and for paying any associated fees. When possible, authors should use SAGE’s permission form (see “Request for Permission to Reprint Material for Scholarly Purposes” below) to acquire permission. This form is also available at <http://www.sagepub.com>. Permission must be granted in writing by the copyright holder and must be forwarded to SAGE. Both print and electronic rights must be obtained.

GENERAL
GUIDELINES

Begin the process of securing permission as early as you can. Waiting too long may jeopardize your ability to secure permission, and the copyrighted material will have to be pulled.

Try to negotiate a lower fee if you are asked to pay to use copyrighted material. Often, copyright holders will offer a lower fee for authors of scholarly material.

SAGE’S
PERMISSION
POLICY

Permission is required to reprint, paraphrase, or adapt the following in a work of scholarship or research:

- Any piece of writing or other work that is used in its entirety (e.g., poems, tables, figures, charts, graphs, photographs, drawings, illustrations, book chapters, journal articles, newspaper articles, magazine articles, radio/television broadcasts); in the case of tables and figures, please note that any table or figure that replicates 50 percent or more of an original requires permission;
- Portions of articles or chapters of books, if the portion used is a sizable amount (750 words for books, 500 words for journal articles) in relation to the article or chapter as a whole, or regardless of size, if it captures the “essence” or the “heart” of the work;
- Any portion of a fictional, creative, or other nonfactual work (e.g., opinion, editorial, essay, commentary, lyrics, plays, novels, short stories); and
- Any portion of an unpublished work.

Written, signed permission will be required in any circumstance not addressed above, unless Sage specifically advises otherwise. Due to the complex and evolving nature of the law, SAGE’s permissions policy is subject to change. A

complete discussion of SAGE's permission policy is available in a separate document available from your production editor.

ELEMENTS OF
A COMPLETE
GRANT OF
PERMISSION

When soliciting permission to use a copyrighted work, please make sure that the grant of permission does the following:

Allows distribution in all electronic media. This is the most commonly missed element in securing permissions. Because SAGE electronically distributes PDFs of all journal articles, the electronic version of each article must exactly match the print version. This requires that the copyrights for material used in print also allow for distribution in all electronic media.

Grants worldwide rights. Often, rights are only given for the distribution and publication in the United States. Because SAGE disseminates its journals globally, worldwide permission is needed.

Does not have restrictions on print run. Occasionally, restrictions are placed on the amount of copies that can be printed of a journal containing the copyrighted work. Because the print run varies for each journal, an unlimited print run is required.

Is in accordance with all aspects of SAGE's Request for Permission form. Carefully read the grant of permissions to be sure that it is in accordance with the wording on SAGE's Request for Permission form. The wording on the form states that you request from the copyright holder "the nonexclusive right throughout the world to reproduce, distribute, transmit and display the material but only as included in the article and all subsequent versions and editions thereof and foreign language translations and other derivative works, in whole or part, alone or in compilations, in all formats and media now known or later developed, published or prepared by SAGE Publications, its assignees and its licensees."

SUMMARY OF
"FAIR USE"

The U.S. Copyright Act does not define what constitutes "fair use," and there is no established number of words or mathematical formula that determines how much of a work may be used fairly.

The "fair use" doctrine, as codified in the U.S. Copyright Act, provides a limited exception to the exclusive rights owned by copyright owners in their work and creates a privilege for others to use the copyrighted material in a reasonable manner, without the copyright owner's consent and without an obligation to pay royalties for such use.

The Copyright Act provides four factors that the courts must evaluate and balance in making a "fair use" determination:

1. The purpose and character of the use, including whether such use is of a commercial nature, monetary gain, and/or professional advancement, or for nonprofit educational purposes;
2. The nature of the copyrighted work (i.e., fact or fiction);
3. The amount and importance of the portion used in relation to the copyrighted work as a whole (i.e., both quantity and quality are considered);
4. The effect of the use upon the potential market for, or value of, the copyrighted work (i.e., Does it compete in the same market or for the same audience?).

REPRINT MATERIAL FOR SCHOLARLY PURPOSES

To copyright holder: _____

Address _____

From author: _____

Address _____

Title of Work or Figure/Table: _____

by Author(s)/Editor(s): _____

that appeared in _____

Complete Journal or Book Title, Broadcast, Newspaper, or Periodical Edition and Copyright Date
page number(s) _____

I hereby request your permission to include the above-referenced material in the scholarly article prepared by me/us tentatively entitled _____ to be published by Sage Publications in the journal _____, in an upcoming issue and the nonexclusive right throughout the world to reproduce, distribute, transmit and display the material but only as included in the article and all subsequent versions and editions thereof and foreign language translations and other derivative works, in whole or in part, alone or in compilations, in all formats and media now known or later developed, published or prepared by Sage Publications, its assignees and its licensees.

These rights in no way restrict republication of your material in any form by you or others authorized by you. If you do not control these rights in their entirety, please inform me of others to whom I should write.

At your specific request, Sage Publications will include a credit line to read (please specify):

With appreciation for your cooperation, _____

Author's signature

Date

I (we) hereby grant permission for use of the material requested above.

Signature

Date

Signature

Date

Note: This Agreement cannot be modified without prior approval. Please contact the Editor of the Journal with any questions.

Phyllis Kaniss, Executive Director
c/o Fels Institute of Government
University of Pennsylvania, 3814 Walnut Street
Philadelphia, PA 19104-6197
Phone: 215.746.7321
Fax: 215.573.3003
phyllis.kaniss@sas.upenn.edu

American Academy of Political and Social Science

TRANSFER OF COPYRIGHT

JOURNAL: *THE ANNALS OF THE AMERICAN ACADEMY OF POLITICAL AND SOCIAL SCIENCE*

WORKING TITLE OF CONTRIBUTION: _____

CORRESPONDING AUTHOR : _____ **AUTHOR:** _____

AUTHOR: _____ **AUTHOR:** _____

All authors of the Contribution are jointly and severally referred to in this Agreement as “Contributor.” The “Corresponding Author” has been authorized by all Contributors to sign this Agreement and to communicate with SAGE and the Editor of the Journal on behalf of all Contributors. If the Contribution has only one author, then “Contributor” and “Corresponding Author” used herein is in reference to that author.

If any Contributor’s portion of the Contribution was written as a “Work-made-for-hire for the Contributor’s Employer (as described below), a copy of this Agreement must be signed by that Contributor’s Employer.

Copyright to the Contribution is held by the Contributors unless otherwise indicated here:

- Work made for hire for employer** – the Contribution was prepared by the Contributor at the request of Contributor’s employer and within the scope of Contributor’s employment and copyright in the Contribution is owned by the Contributor’s employer. Both the Contributor and an authorized representative of the Contributor’s employer must sign this Agreement. Please indicate “Employer”:

- U. S. Government work** – the Contributor is an employee of the United States Government and prepared the Contribution as part of his/her official duties. If the Contribution was not prepared as part of the Contributor’s official duties, it is not a U.S. Government work. If the Contribution was jointly authored, all the co-authors must have been United States Government employees at the time they prepared the Contribution in order for it to be a U.S. Government work; if any co-author was not a United States Government employee, then the Contribution is not a U.S. Government work. If the Contribution was prepared under a U.S. Government contract or grant, it is not a U.S. Government work (in such case, copyright is usually owned by the contractor or grantee).

The Journal is owned by the **American Academy of Political and Social Science** (the “Association”) and published by **SAGE Publications, Inc.**, 2455 Teller Road, Thousand Oaks, CA 91320 (“SAGE”). The Association is pleased to consider the previously unpublished original work described above (text plus other materials to be published as part of the work, such as but not limited to tables, figures, graphs, charts, drawings, photographs and other illustrations, digital media works, and the abstract) (the “Contribution”) for publication in the Journal. To enable the Association to disseminate the Contribution to the fullest extent possible, the Association requires this Copyright Transfer Agreement be signed by the Contributor. If and when the Contribution is accepted for publication in the Journal, the following terms and conditions shall become effective as of the date of Contributor’s execution of this Agreement:

1. Transfer of Copyright. Contributor transfers and assigns to the Association for the full term of copyright and any extensions and renewals thereof, all right, title, and interest in copyright, and all of the rights comprised therein and all remedies afforded by law, throughout the world (for U.S. Government works, see paragraph 3 below) in and to the Contribution, exclusive of any copyrightable material (text or graphic) owned by others, and any revisions thereof prepared and submitted by Contributor, including without limitation the right to register copyright in the Contribution in the name of the Association and the exclusive right to reproduce, publish, republish, prepare all foreign language translations and other derivative works, distribute, sell, license, transfer, transmit, and publicly display copies of, and otherwise use the Contribution, in whole or in part, alone or in compilations, in all formats and media and by any method, device, or process, and through any channels, now known or later conceived or developed; and the exclusive right to license or otherwise authorize others to do all of the foregoing, and the right to assign and transfer the rights granted hereunder. To the extent that any right now or in the future existing under copyright is not specifically granted to the Association by the terms of this Agreement, such right shall be deemed to have been granted hereunder.

2. **License to Contributor.** Subject to the terms and conditions of this paragraph, Association grants to Contributor a worldwide, nonexclusive, perpetual license to exercise the rights in the Contribution set forth below:

- (a) after initial publication in the print format of the Journal, to use and reproduce, in print format, all or part of the Contribution in any literary work written or edited by any Contributor;
- (b) to photocopy the published Contribution, in whole or in part, and distribute such copies to students free of charge for an Contributor's own classroom teaching use;
- (c) no sooner than twelve (12) months after publication of the Contribution in the print format of the Journal, to post an electronic copy of a Contributor-created version of all or part of the Contribution and abstract as accepted for publication by the Journal (i.e., updated to include all changes made during the peer-review and editing process), on Contributor's own personal web site and on Contributor's employer's web site or repository, provided that such electronic copy includes a hyperlink to the published version of the Contribution on the SAGE Journals Online website together with the following text: "The final, definitive version is available at <http://online.sagepub.com/>." Contributor is not permitted to post the SAGE PDF version of the published Contribution on any web site or repository.

The licenses granted above in this paragraph 2 are expressly made subject to and limited by the following restrictions:

- In each instance of use of the Contribution, or any part of it, Contributor includes the copyright notice that appears on the issue of the Journal in which the Contribution is first published and a full bibliographic citation to the Journal as published by SAGE;
- Copies of the Contribution, or any part of it, are not sold, distributed, or reproduced for commercial purposes (i.e., for monetary gain on Contributor's own account or on that of a third party, or for indirect financial gain by a commercial entity);
- The Contribution, or any part of it, is not used for any systematic external distribution by a third party (e.g., a listserve or database connected to a public access server); and
- All third party requests to re-use the Contribution, in whole or in part, are forwarded to SAGE.

3. **U.S. Government Works.** If the Contribution is designated above as a U.S. Government work, Contributor hereby certifies that all the Contributors were officers or employees of the United States Government at the time the Contribution was prepared and that it was prepared by the Contributors as part of their official government duties. The Association acknowledges that under the Copyright Act of 1976, as amended, United States copyright protection is not available for U.S. Government works, which are considered to be in the public domain in the United States. U.S. Government works may, however, be protected in other countries under foreign copyright laws governing ownership of foreign copyrights in U.S. Government works. Accordingly, if the Contribution is a U.S. Government work, paragraph 1 shall apply only outside the United States.

4. **Works Prepared Under U.S. Government Contract or Grant.** If the Contribution was prepared under a U. S. Government contract or grant, the Association acknowledges that the United States Government reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the Contribution for official United States Government purposes only, and to authorize others to do so, if the U.S. Government contract or grant so requires. Upon request, Contributor will provide the Association with the contract number of the U.S. Government contract or grant and/or a copy of the contract.

5. **Permissions.** If the Contribution contains copyrighted material (text or graphic) owned by others, then Contributor, at Contributor's expense, shall obtain written permission from the copyright owner, in form and scope acceptable to the Association, to include and reproduce such copyrighted material in the Contribution and in the Journal. Contributor shall deliver all written permissions to the Editor together with delivery of the manuscript of the Contribution. Delivery of all required written permissions is a condition of publication of the Contribution in the Journal.

6. **Copyediting; Proofreading.** The Editor and/or SAGE may copyedit the Contribution for clarity, brevity, accuracy, grammar, usage, and conformity of style and presentation as they deem advisable for production and publication in the Journal. The Corresponding Author shall proofread proofs of the Contribution and indicate any proposed corrections or other changes and timely return them to SAGE as directed, time being of the essence. SAGE may charge to Contributor the cost of making *extensive* text changes in proofs requested by the Corresponding Author at a rate of \$2.00 per line. If corrected proofs are not timely returned, the Association and SAGE may proceed with the publication of the Contribution as they deem appropriate.

7. **Credit; Use of Name and Likeness.** Each Contributor will receive credit as an author of the Contribution when it is published in the Journal; the form and placement of the credit will be determined by SAGE. The Corresponding Author is responsible for providing the name and contact information of each Contributor to SAGE in order to ensure accurate credit. Each Contributor grants the Association the right to use his/her name, likeness, biographical information, and professional credits on copies of the Contribution and the Journal and in connection with the exercise of any other rights granted to the Association hereunder and in advertising, marketing, and promotion in connection therewith, and to grant such rights to SAGE and its licensees or assigns.

8. **Contributor Copies.** SAGE will provide one (1) print-form copy of the issue of the Journal in which the Contribution is first published to each Contributor, such copies to be provided to the Corresponding Author for distribution. Additional reprints of the Contribution may be purchased from SAGE at its regularly scheduled prices.

9. Financial Disclosure. Contributor certifies that any affiliations with or involvement (either competitive or amiable) in any organization or entity with a direct financial interest in the subject matter or materials discussed in the manuscript (e.g., employment, consultancies, stock ownership, honoraria, expert testimony, etc.) are noted below. All financial research or project support will be identified in an acknowledgment in the manuscript.

10. Warranties; Indemnification. The Corresponding Author represents that he/she has received written permission from each Contributor to sign this Agreement, and to make the representations and warranties and transfer the rights transferred herein on each Contributor's behalf. The Corresponding Author warrants and represents that (a) all Contributors have the full power and authority to enter into and execute this Agreement and to convey the rights granted herein, and that such rights are not now subject to prior assignment, transfer or other encumbrance; (b) the Contribution is the original work of the Contributor(s) (except for copyrighted material owned by others for which written permission has been obtained), has not been previously published in any form, and has been submitted only to the Journal; (c) the Contribution does not infringe the copyright or violate any proprietary rights, rights of privacy or publicity, or any other rights of any third party, and does not contain any material that is libelous or otherwise contrary to law; (d) all statements in the Contribution asserted as fact are either true or based upon generally accepted professional research practices, and no formula or procedure contained therein would cause injury if used in accordance with the instructions and/or warnings included in the Contribution; and (e) any studies on which the Contribution is directly based were satisfactorily conducted in compliance with the governing Institutional Review Board (IRB) standards or exempt from IRB requirements. In the event that any of the aforementioned warranties or representations is breached, Corresponding Author shall indemnify and hold harmless the Society and SAGE, their affiliates, assigns and licensees, against any losses, liabilities, damages, costs and expenses (including legal costs and expenses) arising from or resulting out of any claim or demand of any kind relating to such breach.

11. Termination. This Agreement must be signed by the Corresponding Author (if the Contribution is a work made for hire for Employer, than such Employer must also sign) and delivered to the Editor as a condition of publication of the Contribution in the Journal. The Association makes no guarantee that the Contribution will be published in the Journal. If, for any reason, the Contribution is not published in the Journal, then all rights in the Contribution transferred and assigned to the Association hereunder shall revert to Contributor and this Agreement shall be of no further force and effect, and neither the Association nor Contributor will have any obligation to the other with respect to the Contribution.

12. Counterparts; Facsimile. This Agreement may be executed in counterparts, each of which shall be deemed the original, all of which together shall constitute one and the same instrument. A faxed copy shall be accepted in lieu of an original hard-copy.

13. Modification; Entire Agreement; Severability. No amendment or modification of any provision of this Agreement shall be valid or binding unless made in writing and signed by all parties hereto. This Agreement constitutes the entire agreement between the parties with respect to its subject matter, and supersedes all prior and contemporaneous agreements, understandings, and representations relating thereto. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

CORRESPONDING AUTHOR:

Signature
Print Name: _____
Date: _____

American Academy of Political and Social Science

By: Phyllis Kaniss, Executive Editor, The ANNALS



Authorized Signature

If work made for hire for employer:

EMPLOYER: _____
Print Name of Company or Institution
By: _____
Authorized Signature
Print Name: _____
Title: _____ Date: _____
Address: _____
Telephone: _____ E-mail: _____

If U. S. Government work:

U. S. Government Agency: _____